CKSHRM Board of Directors Meeting

May 12th, 2020

Location: Nesco Resource via Zoom

1. **Call to order:** The CKSHRM board meeting was called to order at 12:03 pm by President, Joanne Prewitt. Board members in attendance: Joanne Prewitt, Brad Logan, Pam Jackson, Erica Sluder, Bill Pianovski, and Tracy Perkins.
2. **Meeting minutes:** The last board meeting minutes from were presented by Tracy Perkins. Brad Logan made a motion to approve the minutes and Pam Jackson seconded the motions. Minutes were approved.
3. **Treasurer’s Report:** Tracy Perkins provided the board with a current account balance and a list of account transactions. Our current account balance is $2,832.65 (checking) and $4,655.95 (savings). Eric Sluder informed us that she received a .pdf invoice for $100 that was deposited into our account in April.
4. **Board Chair Reports/Updates:**

 **Membership/Certification/Diversity:** Brad Logan to email information about current open positions as Denise will not be taking the Diversity and Certification position. Brad also shared that we have 41 CKSHRM members and 10 previous members have not renewed membership. Brad reminded the board about CKSHRM’s initiative to grow membership by 10%. Brad emailed board members with all current and past members to see if we can connect with those who have not renewed their membership yet as one way to grow membership. Board members discussed contacting each person by splitting up the non-renewed members so individuals are only contacted by one board member.

**Website/Communication:** Leigh Allen was unable to attend the meeting.

 **Legislative:** Pam Jackson shared about A team’s discussions regarding COVID-19 in the workplace. In addition, upcoming webcasts on the CARES Act and small business on April 30, 2020 and a webcast on how COVID-19 impacts pregnancy on May 13, 2020. Pam states she will email information to all members. That we must know the risks and monitor those employees working from home. One aspect is buying products to watch keystrokes and phone calls that track efficiency. Employers must inform employees that the employer will be tracking their efficiency. In addition, the Paycheck Protection Program wants SHRM to approve and sign a form. Also, the Common Sense Reporting Act creates volume reporting.

  **Workforce Development:** Bill Pianovski informed the board that the job fair from April 28, 2020 has been postponed due to COVID-19. They have done some virtual job fairs via the Zoom platform for a couple of companies. Asked if we could do a small event with ten people at a time? Maybe a drive thru so people can drop off applications. BYOT – bring your own tent when employers can pop-up a tent with information for applicants on how to apply for jobs. Maybe hold in August or September as several companies are not hiring right now. Parade style event, big circle and drive to specific tents and get a bag full of information.

 **Programs/Certification:** Erica Sluder attended SHRM’s volunteer leader webcast on May 8, 2020. Focus was on how to drum up money for our chapter via virtual events. Asked about adding a graphic to our website because it is SHRM affiliated. Wednesday, June 10, 2020 is our next event at the Gilcher Building hosted by Dee Coffey from the Wellness Center. However, Dee Coffey is currently furloughed. Erica to contact Dee through social media. Topic will be worker’s compensation. Must be a Zoom virtual event. Discussion about whether to flip flop August’s round table event regarding COVID-19 because of child care problems. Brent at the Health Department to do a “Healthy Back to Work” Q&A session. Three part series with registration. Two speakers, 30 minutes each. The two speakers will be Dr. Guerrant and Brent from the Health Department. Maybe topics could include dependent care on June 16, 2020 when state re-opens at 33% and health including vulnerable 65+ population. Katie may know someone at the Kentucky State Chamber who is doing good webinars. Hannah Resource Group has lots of good webinars. Joanne could do introduction and welcome for each webinar and Erica could introduce each speaker. Bill could monitor chat questions. Invitations should go out at two weeks prior to event. Record event and email to all members afterward.

**V. New Business:**

**SHRM Foundation Donation**: Looking for business to do June’s Foundation basket.

**D & O Insurance:** Tracy contacted Johnson & Pohlmann about D & O insurance and it will run the group about $1,000 annually. Joanne to ask Katie at the Chamber about this and will do a little more research.

**Dormant Fee:** Tracy shared with the board that effective May 1, 2020 Farmers National Bank will start charging a monthly dormant fee of $6.50 for any account that is not active. Tracy called Farmers and our savings account was made inactive on February 7, 2020. Tracy made a $1 cash deposit to make savings account active. Tracy will make sure an annual deposit is made to our savings account to ensure it remains active.

**990N:** We need to file this to keep our 501 status. Joanne spoke with Craig Butler who states that if we do not file within three years we lose our 501 status. Joanne to try and find out how long it has been since we last filed a 990N. Pam motioned that we file the 990N and Bill seconded the motion. Tracy will look further into filing the 990N.

**Upcoming Events:** June 10, 2020 will be at Ephraim McDowell Ambulatory Surgery Center. August 11, 2020 will be a Round Table at Denyo. Denyo may host and sponsor. May flip flop June and August meetings, to be determined. October 2020 Heritage Hospice may host and sponsor the event. No topic yet. December 2020, possible meeting, Salvation Army days.

**Scholarship:** Tracy Perkins received $1,000 scholarship last year. We had three scholarship applicants in 2019 and we split the scholarship money between all three. We could do $1,000 for 2020. We should add a one page essay to the application requirements. Erica to ask Dana Stigall how they do their scholarships. We should advertise May 18, 2020 to June 19, 2020 and award the scholarship on June 30, 2020. Discussion about reducing the scholarship amount from $1,500 to $1,000. Decided to keep scholarship at $1,500. We will take the scholarship money out of savings.

**VI. Old Business:**

None.

**VII.** **Board meeting:** Our next board meeting is scheduled for July 14th, 2020 from 11:30am to 1:00pm. Location: Virtual Zoom meeting.

**VIII. Adjournment:** The CKSHRM board meeting was adjourned at 1:06pm.